



De Lacy Motor Club Limited Company

Regd. In England No. 1201955

R.A.C. Registration No. 39

CLUB RULES

All previous rules are rescinded, issued January 2025 after the Annual General Meeting

NAME AND OBJECTS

1. That this Club shall be called:
'De Lacy Motor Club Limited'.
2. The objects of this Club shall be:
 - a) The promotion of the interests of motoring and motor sport.
 - b) The promotion and management of competitive and other events for motorists in accordance with the National Competition Rules of Motorsport UK.

MEMBERSHIP

3. The Club shall consist of not more than 250 members including full, life, associate, junior and honorary members.
4. Any person over the age of fourteen years who declares themselves to have an interest in motor sport shall be eligible for full membership.
5. Every applicant for admission as a full or associate member shall be proposed by one member and seconded by another, both of whom shall vouch for the fitness of the candidate from their personal knowledge. The candidate shall be proposed by the completion of the appropriate 'membership application form' in full along with the signature of both proposer and seconder. No new member may propose or second a nominee for membership during the first 12 months following their election.
6. The duly completed application form may be displayed in the principle room of the Clubhouse, in a part frequented by members, for a period of not less than seven days prior to the day on which their name is submitted for election. The application form then goes before the committee.
7. If a proposer or seconder or both, shall, before the candidate comes up for election, have ceased to be a member, another proposer or seconder or both, as the case may be, may be substituted on the application form.

8. Any omission from, or inaccuracy in the particulars relating to, or the description at any candidate shall render their election null and void in the discretion of the Committee.
9. De Lacy Motor Club membership affords automatic full membership to De Lacy Social Club.
 - a) Each full member shall be able to introduce up to two guests per visit. These guests should be written into the Club Visitor Book, which should be readily available and conspicuous within the principal room of the Clubhouse.
10. The election of candidates shall be by the Committee and no person shall be admitted to membership until so elected. The Committee at every meeting thereof appointed for the election of members shall consider the applications of all candidates and shall elect or reject them in order of priority according to the dates of their applications for membership until a sufficient number have filled the vacancies in the membership of the Club. A candidate who receives a majority of the votes of the Committee present and voting shall be declared elected.
11. Immediately upon election of a member, notice thereof shall be given to them and they shall be furnished with a copy of the Club Rules and a request to remit to the Treasurer or Membership Secretary of the Club within 14 days from the request, the amount of their first subscription. Upon payment of the first subscription they shall be issued with a Membership Card and become a member of the Club and be entitled to all the privileges and benefits of membership and bound by these rules.
12. If such first subscriptions be not paid within 14 days from the date of such a request as aforesaid, the election of such a member shall be void unless they can satisfy the Committee that the delay in payment was due to sufficient cause.
13. Subscriptions shall be fixed by Committee and submitted as a recommendation for approval at the Annual General Meeting each year.
14. All membership renewal subscriptions (i.e.: NOT the first subscription of a new member) shall be payable on the **first day of January** each year. Membership of the Motor Club shall continue for the period covered by the current subscription, and Members shall be subject to re-election annually by the committee, Membership subscription rates will be posted on the Club notice board.
15. All entrance fees and subscriptions shall be paid to the Membership Secretary or Treasurer for the time being of the Club or otherwise as the Committee may from time to time direct.
16. If any member shall fail to pay their annual subscription on or before the first of **March** next after it has become due, notice shall be sent to him calling their attention thereto and if the amount is not paid within 14 days from the issuing of such notice they shall cease to be a member of the Club and their name shall be erased by the Committee from the books. If at any time they shall give to the Committee a satisfactory explanation they may at the discretion of the Committee and upon payment of arrears be re-admitted to membership without payment of any entrance fee. Full members may introduce their partners or children (under 17 years old) as Associate or Junior Members at a reduced fee to be fixed from time to time by the Committee. Any such Associate or Junior Member will have no voting rights at General Meetings.
17. A suitable person could be invited each year by the Chairman and Committee to be President of the Club. See Also Section 19. Below.
18. The Chairman and Committee may invite deserving persons to be Honorary Life Members of the Club.

MANAGEMENT OF THE CLUB

19. The management of the Club will be vested in a Committee consisting of up to twenty persons all of whom will be elected by the Members of the Club at the Annual General Meeting. The persons so elected will then appoint from amongst themselves a Chairman, Honorary Secretary, Honorary Treasurer, Honorary Competitions Secretary and a Clubhouse Manager to be the Officials of the Club. All members of the Committee will hold office for two years; up to ten retiring each year, but a retiring member may offer themselves for re-election.
20. Nominations for Committee members shall be in writing, signed by a Proposer and Secunder and shall be deposited with the Honorary Secretary not less than 21 days before the Annual General Meeting at which elections are to be held.
 - a) No member shall be permitted to be elected to the Management Committee until they have served a minimum of 12 months as a registered member of the Club.
21. The Committee shall form Sub-Committees from time to time to deal with Competitions, Finance, Social Events, Clubhouse Management and other matters within the scope of the Club. **The Chairman of each Sub-Committee must be a member of the full Committee.**
 - a) The management Committee, may at any time co-opt members to serve for a limited time prior to the next Annual general Meeting, at which time they shall have to be formally adopted in line with the election process.
 - b) The Management Committee shall appoint a number of tertiary roles in support of the Clubs objectives, i.e. Competition Secretary & Chief Marshal.
 - I. The Competition Secretary shall be responsible for liaising with all the Regional Associations of which the Club is a member; to negotiate with them to set dates for motorsport events as agreed by the Management Committee.
 - II. The Chief Marshal shall be the primary point of contact for all volunteer requests from other Motor Clubs or other Motoring Organisations. They may also be required to undertake the role to recruit volunteers on the Clubs events.
22. **The Honorary Secretary** shall keep a minute of all meetings of the Committee. He will be the official correspondent of the Club and will keep a record of all correspondence, a list of all members, and a record of all Club business and all matters affecting the Club.
23. **The Honorary Membership Secretary** shall be responsible for keeping an up to date and accurate list of all club members, liaise with the Honorary Treasurer with regards to members membership renewals and the issue of all membership cards thereof.
24. **The Honorary Treasurer** shall handle all monies of the Club, shall give official receipts for all moneys received and shall prepare a balance sheet for the Annual General Meeting. He shall be the Chairman of any Finance Sub-Committee e.g. for any motorsport events which the Club may organise and promote, during his period of office and shall have the general management of the financial matters of the Club.
25. **The Chairman** shall take the chair at all meetings of the Committee and be the official representative of the Club. They will co-ordinate the general management of the Club with particular reference to the organisation and promotion of Competitions.

26. The Committee shall at their discretion, have powers from time to time to invest any monies in their charge in any security for the time being authorised in law for the investment of trust funds without in any way incurring any personal liability in respect thereof. The Committee shall have the power to borrow money and may mortgage and charge the property and assets of the Club or any part thereof to secure any debt, obligation or liability of the Club.
27. The Club financial year shall end on the last day of May each year. Any member of the committee who shall, without any reasonable explanation, absent themselves from three consecutive Committee Meetings, may be called upon to resign their position upon the committee.

MEETINGS

28. All Full and Life members of the Club may vote at any General Meeting.
29. The Annual General Meeting shall be held on the third Wednesday in January.
30. General Meetings shall be called as business may require by the Chairman, Honorary Secretary or the written application of any two members of the Committee or an application in writing signed by one fifth of the total number of members of the Club eligible to vote at an Annual General Meeting or thirty such members, whichever is the lesser figure, stating the special object thereof.
31. Meetings of the Committee shall be called as business may require by the Chairman, Honorary Secretary or on the application of two Committee Members. The Honorary Secretary shall give three clear days notice of such Meetings to every member of the Committee with a brief statement of business.
32. The quorum at a General Meeting shall be four members of the Committee and one eighth of the Membership of the Club.
33. The quorum at a Meeting of the Committee shall be the Hon Secretary or Hon Chairman and at least two other members of the Committee.

DISCIPLINE OF MEMBERS

34. All members shall abide by the Law of the Land as regards the use of the Public Highway.
35. All members are reminded that whilst representing the Club they should abide by the rules and guidance as issued by Motorsport UK under the "Race with Respect" initiative. This can be found on the Motorsport UK website (www.motorsportuk.org/racewithrespect)
36. Any Member whose car, in the opinion of the Chairman and Committee, is mechanically unfit for use on the Public Highway shall be barred from using such a car at Club Events and Meetings; and shall be barred from wearing the Club Badge on such car.
37. Any person who in the opinion of the Chairman and Committee drives dangerously or behaves in an inconsiderate manner on the Public Highway or at Club events may be suspended from Membership of the Club.
38. The Committee shall have power to expel, or suspend from membership, or take such other measures as they deem necessary, against any member who shall offend against the rules of the Club, or whose conduct shall, in the opinion of the Committee, render him unfit for membership. This will include, racist, sexist and homophobic words and comments either verbally or on any electronic platform related to the Club or its activities. Providing that before any such action is taken, the Honorary Secretary shall give him seven days notice to attend a meeting of the Committee, which notice shall contain particulars of the complaint made against them. No member shall be expelled, suspended from

membership or otherwise dealt with without first having an opportunity of appearing before the Committee and answering the complaints made against them, nor unless two thirds of the Committee then present vote in favour of the measure to be taken.

ALTERATION OR AMENDMENT OF RULES

39. The Club Rules shall only be altered or amended at the Annual General Meeting or at an Extraordinary General Meeting called expressly for the purpose of altering or amending the Rules when two thirds of those present and eligible to vote shall be in favour of the alteration or amendment.
40. Notice of any proposed alteration or amendment to the Rules, together with the names of the proposer and seconder shall be given in writing to the Honorary Secretary at least four full weeks before the Annual General Meeting, or at any other time, when the Honorary Secretary shall within two weeks of receipt of such notice, give two weeks' notice of such Extraordinary General Meeting to all Members of the Club with a statement of the proposed alteration or amendment to the Club Rules.

RULES OF CONDUCT OF MOTORING EVENTS

41. Only fully paid up Members may enter cars in Club Events.
42. A Competition Sub-Committee shall be appointed by the club committee for the purpose of formulating and issuing rules regarding the conduct of club events and to act as a liaison point between individual event organiser's and the club committee. In order to facilitate the smooth running of club events the Competition Sub-Committee will from time to time issue asset of guidance notes to organiser's relating to the process to be followed and critical timing requirements for events. Event organiser's will be required to adhere to this guidance and provide the Competition Sub-Committee any information requested in a timely fashion. Prior approval must be obtained from the Competition Sub-Committee before any financial or other commitments, including announcements relating to events are made.

Appendix B to these Club Rules outlines the procedure to be adopted for event organisation

43. This Club shall observe and abide by the National Competition Rules of Motorsport UK
44. The De Lacy Motor Club Facebook page and the De Lacy Motor Club Group Facebook page are the principle public faces of our club. Any member, who in the opinion of a majority of the committee is posting information (or mis-information) likely to damage, or seen to be damaging the clubs reputational or financial standing may at the committee's sole discretion be asked to desist from so doing, be blocked from access to the club's Facebook presence or in more serious cases be expelled from the club in accordance with rule 38 above.

DISSOLUTION

45. The Club may be dissolved by a Special General Meeting convened by direction of the Committee, or on the resolution of the majority of the Members. If the resolution be duly passed, the committee shall forthwith liquidate the affairs of the Club, and if there be any surplus assets on realization, these shall be disposed of at the discretion of the Committee.



DE LACY MOTOR CLUB: Appendix A

PRIVACY NOTICE

General Data Protection Regulation (GDPR)

De Lacy Motor Club will only use any information we hold about you in the way we describe in this notice. We respect your privacy at all times. When using any of your information we hold we aim to be open and follow instructions given under UK Data Protection Laws.

Your information will be used for; membership and competitions/events/activities. For the purpose of The General Data Protection Act Regulations and Data Protection Act 2018, **De Lacy Motor Club** act as the data controller.

The registered Motor Club Address is: De Lacy Motor Club, Rallyhouse, Great North Road, Brotherton, Knottingley, North Yorkshire. WF11 9ES. And the Club contact is the Hon Secretary.

Collecting your information

The information we collect about you comes from your membership and/or annual renewal forms, and any competition or event entry form. Your information may include your contact details (*name, address, telephone number, email address*), and any other information (*vehicle details, Motorsport UK registered number, Club membership number*). If you have to give us any information about another person, such as a child, parent or guardian or an emergency contact, please let them know that you have given us their details.

Should you be under 18, we will ask your parent/guardian for information.

Using your information

Any information you give us we use when you first apply to become a member or renew your membership of **De Lacy Motor Club** we use to administer the running of the club.

From your information we will send you newsletters, or news of events or any marketing details we may consider to be useful to you by email or if you do not have email, then by second class post.

We will not sell your information to any other individual or organisation.

Sharing your information

We may share your information with Motorsport UK as required by its general regulations for governing motorsport, with any other registered club or medical personnel if we are required doing so legally.

Security of your information

Any information you give is kept secure as we have taken all reasonable steps to protect your information. Membership details can be supplied to other officials of the Club to enable them to fulfill their role within the Club (*Competition Secretary, Chief Marshal, Treasurer, and Newsletter Editor*).

Your rights

You are entitled to a copy of the information we hold about you, and ask us to change any errors.

You may ask us to stop using your information; if you do we will not be able to continue our contract with you.

Safeguarding Policy

De Lacy Motor Club shall follow principals of Safeguarding as set out by Motorsport UK, details of which can be found on the Motorsport UK website, direct link here:

<https://www.motorsportuk.org/wp-content/uploads/2020/08/2021-03-17-Motorsport-UK-Safeguarding-Children-Policy.pdf>

Social Media Policy

De Lacy Motor Club shall follow the principals of Social-Media as set out by Motorsport UK, details of which can be found on the Motorsport UK website, direct link here:

<https://www.motorsportuk.org/wp-content/uploads/2019/08/Motorsport-UK-Social-Media-Policy-and-Guidance.pdf>

This Privacy Notice is issued on 1st January 2022 and amended January 2025. We will communicate any changes to you.

APPENDIX "B"

Procedure for proposing a motorsport event;

Any potential organiser of a motoring or motorsport event to be held on behalf and benefit of the Club shall ensure that they make representation to the Club Motorsport Committee prior to the commencement of detailed planning.

If following this initial approach to the Sub Committee the said sub committee shall agree to set a date for the organisers to present their proposal to the main management committee.

It is suggested that this proposal should take the form shown below;

The Organiser(s) shall present;

- ♥ An outline budget showing all potential costs and projected profit (or loss).
- ♥ Any requirements for additional equipment and whether this is to be funded by the event or a request to the Committee for a contribution
- ♥ An outline route showing;
 - The Organising team and their respective roles.
 - Proposed start and finish locations
 - Start and Finish Times
 - Potential mileage
 - How much on the Public Highway/Off Road
 - Expected number of competitors
 - Any potential PR issues
 - Whether the local RLO has been approached and their response

The Management Committee shall ask carefully considered questions and then consider the impact on the Club finances and resources before deciding whether to go ahead. The Competition Secretary shall liaise with the organisers to confirm the availability of a date in the motorsport calendars of all the regional associations.

At this point the Committee shall inform the Organiser(s) of their decision which shall be final.