

# De Lacy Motor Club Ltd

## Environmental Management System



Prepared by Robert Lodge  
Sustainability & Environmental Champion  
De Lacy Motor Club Ltd  
August 2025

## Chapter 1 – ENVIRONMENTAL BENEFITS

As a responsible organisation, we are committed to running motorsport events in a responsible manner. Therefore sustainability is a central pillar to protecting the future of our sport.

Sports across all sectors and of all sizes can have a huge impact on the world around us with damage to the environment through waste, pollution, and general lack of duty of care and environmental awareness.

It is our responsibility not only to ensure the success and safety of our sport but also to minimise the environmental impact to the natural environment, reduce air pollution and noise, control energy consumption, reduce the use of natural resources, and reduce waste and refuse.

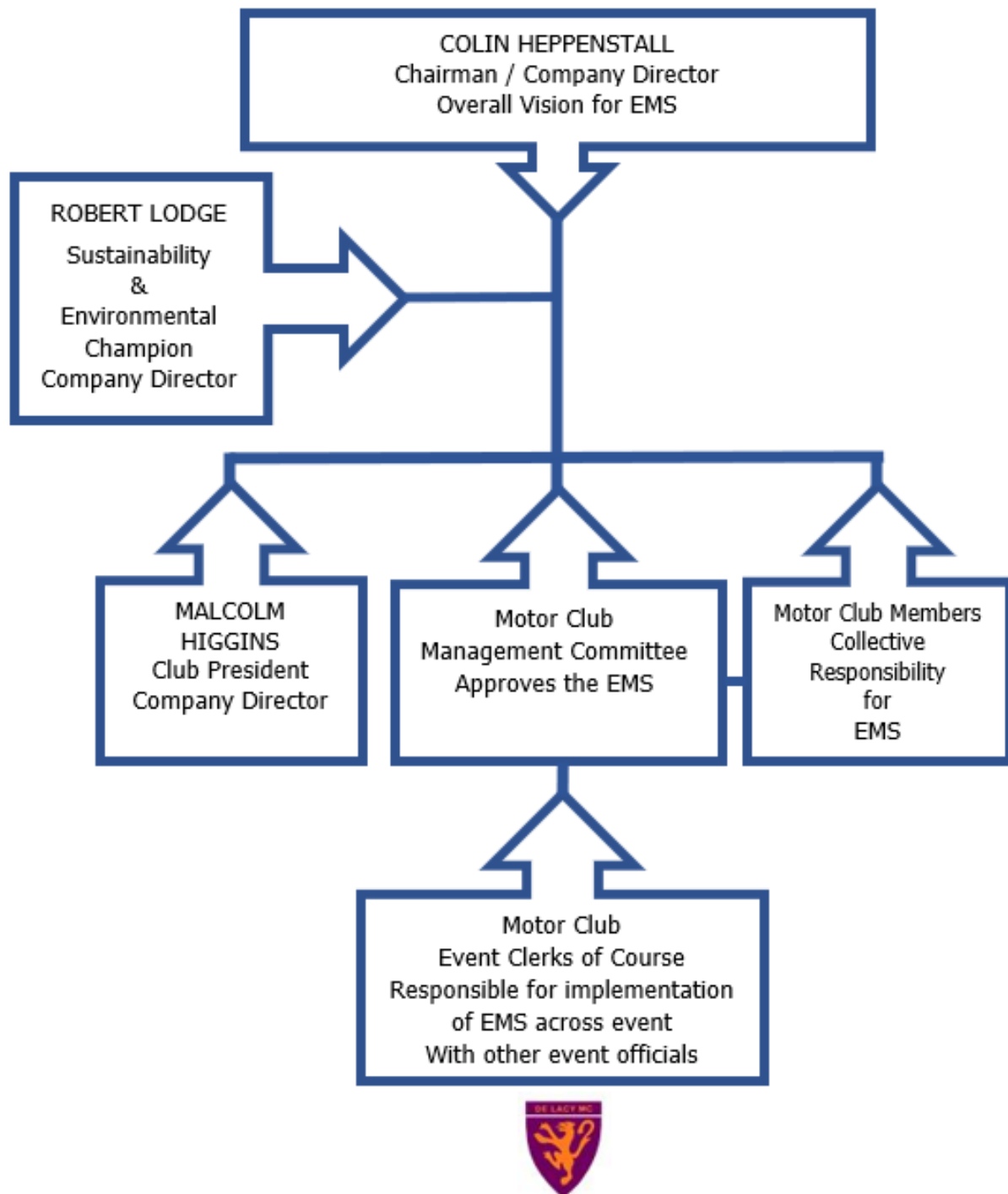
<b>Environment &amp; Sustainability Programme – Environmental benefits to your club/event</b>	
Environmental Benefit	How will this benefit your club or event?
Waste reduction	Better use of resources and reduction in disposal costs.
Reduction in air pollution	Better working environment.
Reduction in energy consumption	Reduction / Savings in Costs / Expenditure
Protection of the natural environment, plants, trees, watercourses, animals, insects, fish.	Better working relationship with other environmental stakeholders
Recycling and use of recycled materials	Wherever possible utilise a single “recycled” document, utilise online documentation, utilise online event registrations and interactions. Thereby increasing our environmental sustainability credentials
Responsible waste-tyre management	Reduced competitor costs meaning better chance of additional entries. Recycler/ Re purpose or dispose of waste tyres through accredited / responsible contractors
Reduction in pollution to land (fuel spills, etc.)	Increase in public awareness of our responsibility to protect the environment: Promote correct use of “spill kits” etc.
Reduction in land erosion	Increase in public awareness of our responsibility to protect the environment: Correct use of suitable tyres to minimise damage to the natural environment.
Noise reduction	Improved public image
Improvement in public image	Better PR towards how we work so less negative public perceptions towards our event planning
Verification of compliance with environmental legislation	Easier to develop new areas to utilise for events
Minimise financial losses and reduce costs	Better financial viability
Have in place a programme of continuous improvement	Shows our intention to continue to develop new ideas for reducing our environmental impact

## Chapter 2 – ORGANISATIONAL STRUCTURE

### Organisation Structure, Environmental Roles and Responsibilities.

As a responsible club we recognise that the need for Senior team member commitment is essential for the success of the Environmental Management System (EMS).

A dedicated person has been appointed as the Environmental Champion; they will be responsible for the identification and implementation of key environmental initiatives.<sup>1</sup>



<sup>1</sup> For further information see Appendix A to this document

### **De Lacy Motor Club Limited** **Environmental Policy Statement**

The Club promotes and organises the Roger Albert Clark Rally, Targa Rallies as well as Navigational events, touring assemblies and 12 Car Rallies in addition to social activities related to motorsport. It is committed to protecting the local and global environment as impacted by its activities, events, and actions.

To minimise environmental impacts and to promote sustainability we shall:

- ✔ Comply with applicable legal requirements which relate to our environmental aspects.
- ✔ Include the consideration of environmental issues in our club/events strategies and initiatives.
- ✔ The club senior management are committed to ensure that protection of the environment is firmly embedded in the culture of the club/event.
- ✔ Prevent pollution, reduce waste, and minimise the consumption of resources.
- ✔ Consider the wider global impact of all our activities including those of our suppliers and subcontractors.
- ✔ Educate, train, and motivate our teams, competitors, officials and volunteers to be environmentally responsible.
- ✔ Take action to prevent pollution, protect the ecosystem, biodiversity, and management of natural resources, wildlife, and ancient species.
- ✔ Encourage and enhance biodiversity and ecology.
- ✔ Implement an energy conservation policy.
- ✔ Control waste materials and seek opportunities for waste minimization and recycling.
- ✔ Control of the use of toxic substances
- ✔ Control of human activities to ensure protection of the environment.
- ✔ Practice responsible resourcing.
- ✔ Recognise our commitment to the Motorsport UK Environmental Sustainability Programme

The **De Lacy Motor Club** is committed to continual improvement in environment performance.

This policy will be communicated to all staff, club members, competitors, officials, marshals, contractors, and suppliers and be available through public media.

Signed,



Colin Heppenstall, Chairman



## Chapter 3 – POLICY STATEMENT [continued]

Environment & Sustainability Programme – Policy Statement	
De Lacy Motor Club Limited	
<p>In line with our published Organisational Structure, our team will;</p> <p>Seek to encourage and reward a reduction in use of environmentally sensitive materials by all our partners and members as well as working to develop alternatives to any single use plastics currently utilised.</p> <p>Work towards the development and use of alternatives to carbon fuels in compatible vehicles. Ensure full compliance with Tyre usage rules across all events.</p> <p>Event planning will seek to ensure the minimum use of environmentally sensitive products and locations, with the principles of our published policy as a core consideration in any processes. Wherever possible work with responsible partners to ensure adherence to our policy and encompass changing legislation within it.</p>	
<p>We are seeking to develop partnerships with local landowners and stakeholders to assist in the processes they are developing to promote, encourage and help with carbon capture through visible and traceable environmental measures.</p> <p>We aim to continue to develop the use of on-line platforms and electronic systems, in conjunction with the Governing Bodies, for meetings and the distribution of documentation and information in order to reduce the use of one-time documents.</p> <p>Monitor the developments of sustainable fuels to enable introduction as they become commercially available and viable.</p>	
<p>We are committed to continuous Improvement in our environmental performance.</p>	
<p>This policy will be communicated to all staff, club members, competitors, officials, marshals, contractors, and suppliers and be available via our official website (<a href="http://www.delacymc-online.net">www.delacymc-online.net</a>) and our other public and social media channels</p>	
Signed	<div></div> <p>Colin Heppenstall, De Lacy Motor Club Ltd Chairman August 2025</p>
Updated and amended Signed	
Date	

## Chapter 4 - ENVIRONMENTAL INTERACTIONS

Environment & Sustainability Programme – Environmental Laws to consider	
Interaction	Area of Environmental Law
Constant monitoring of Health & Safety / Environment legislation to enable any Scrutineering requirements.	Air Emissions
Constant monitoring of Health & Safety / Environment legislation and update of Risk Assessment.	Contamination and pollution
Constant monitoring of Health & Safety / Environment legislation to ensure event waste management procedures are up to date	Waste
Constant monitoring of Health & Safety / Environment legislation and checks on local requirements	Water flooding and drainage
Constant monitoring of Health & Safety / Environment legislation and maintain discussions with local groups	Wildlife and habitat
Constant monitoring of Health & Safety / Environment legislation	Civil Law
Constant monitoring of National and local planning legislation	Town and Country Planning
Regular checks on National and local requirements.	Environmental Assessment
Regular checks on legislation (H&S) to update event regulations and servicing instructions.	Hazardous substances
Regular assessments of equipment being used to ensure compliance with efficiency requirements	Energy efficiency

**SUSTAINABLE DEVELOPMENT GOALS**

## Chapter 5 - ENVIRONMENTAL ASPECTS AND IMPACTS

One of the most important parts of our EMS is the recognition of the way our activities impact on the environment. This form of environmental assessment is similar to a Health and Safety Assessment. It follows the same pattern to identify potential hazards and risks.

What are environmental aspects and impacts?

An environmental aspect is the way the activities of your club or event impact on the environment.

An environmental impact is a change to the environment. Environmental impacts are caused by environmental aspects and can be negative or positive.

Environment & Sustainability Programme – Environmental Aspects & Impacts						
No	Activity, Service,	Environmental Aspect	Environmental Impact	Level of Impact on the environment		
				HIGH	MED	LOW
1	Event Planning (Rally)	Travel & Accommodation	Fuel use, hotel accommodation			
2	Event Planning (Social)	Travel and Accommodation	Fuel use, hotel accommodation			
3	Road use (forest)	Fuel & Tyre use and road repairs	Road repairs, fuel use and tyre use/waste, noise			
4	Road use (public)	Fuel use	Fuel use			
5	Service Areas	Waste management and fuel use	Fuel use, vehicle spares replacement, general waste, food and drink			
6	Management Service (road routes)	Waste management and fuel use	Fuel use, vehicle spares replacement, general waste.			
7	Official Vehicle usage	Fuel and tyre use	Fuel use and tyre replacement			
8	Stage set up and equipment	Equipment procurement, distribution and fuel use	Fuel use, plastic use and printing,			
9	Stage breakdown and equipment collection	Waste management and fuel use	Fuel use, plastic tape waste			
10	Document issue	Printing and distribution costs.	Single use paper and vinyl printing and disposal. Delivery.			
11	Social event accommodation and food	Hotel use and printing.	Single use paper printing and accommodation usage			

	Risk Ratings/Control Matrix
High Risk	<ul style="list-style-type: none"> <li>Not currently controlled</li> <li>In breach of legislation or policy</li> <li>Sensitive environment (groundwater proximity, conservation area, residential area)</li> <li>Repeated Complaints</li> </ul>
Medium Risk	<ul style="list-style-type: none"> <li>Not fully controlled under normal or abnormal conditions</li> <li>Above-average probability of occurrence and/or low probability of detection</li> <li>Financial threat</li> <li>Rising concern of shareholders</li> <li>Complaint received</li> </ul>
Low Risk	<ul style="list-style-type: none"> <li>Controlled under normal or abnormal conditions</li> <li>Low probability of occurrence and/or High probability of detection</li> <li>Minimal Impact</li> </ul>

## Chapter 6 – DESIRED STATE OF SUSTAINABILITY

Environment & Sustainability Programme – Desired State		
Environmental Aspect	Objective	Target/Measurement
Carbon fuel usage.	Reduction in mileage covered by service, management and official vehicles	Further the use of alternative, more sustainable fuels where available and possible.
Tyre usage.	Reduce off-road mileage covered by official vehicles and increase optimal use of competition tyres	Look into decreasing the availability of opportunities to change tyres therefore requiring more efficient use. Assist in development of longer life tyres for competition use
Plastic usage	Increase the re-use of equipment made from single use plastics. Recycle where possible.	Encourage equipment sharing with greater re-use of available kit. Develop alternative to single use tape.
Waste Management	Encourage greater use of recyclable materials and ensure recycling of all possible materials	Increase the availability of re-cycling disposal containers and further encourage repair, re-use, re-cycle objectives
Accommodation	Continue to use environmentally sensitive service providers where possible.	Continued assessment of service providers environmental commitments.
Travel	Reduce amount of travel to in-person meetings.	Further the use of on-line meeting facilities where possible and otherwise encourage vehicle sharing and/or public transport.
Documentation	Further the use of on-line posting of documents where applicable and reduce the amounts of hard copy produced.	Encourage the further use of electronic documents and further develop other means of document reduction.



## Chapter 8 – GOAL, OBJECTIVES & ACTION PLAN\*

Environment & Sustainability Programme – Goal					
<p>De Lacy Motor Club will encourage and reward a reduction in use of environmentally sensitive materials and work to develop alternatives to any single use plastics currently utilised.</p> <p>The development and use of alternatives to carbon fuels in compatible vehicles will be encouraged and event planning will ensure the minimum use of environmentally sensitive products and locations.</p> <p>A process will be established, through local partnerships, to help offset carbon usage where reductions are not possible.</p>					

Environment & Sustainability Programme – Specific Objectives and Action Plan					
Environment Aspect/Impact	Specific Objective	Target. Measurable Achievable Realistic	Owner Capable Available	Start date	Finish Date
Event Planning (Rally)	Reduce in-person meetings	25% Achievable	Event Committee	Ongoing	ASAP
Event Planning (Social)	Reduce in-person meetings	10% Achievable	Event Committee	Ongoing	ASAP
Road use (forest)	Reduction in tyre usage	20% target reduction	Event Committee	Ongoing	ASAP
Road use (public)	Reduction of fuel use	10% target reduction	Event Committee	Ongoing	ASAP
Service Areas	Better waste management & fuel use	25% Target reduction	Event Committee	Ongoing	ASAP
Management Service (road routes)	Improvement in fuel use	20% Target reduction	Event Committee	Ongoing	ASAP
Official Vehicle usage	Improvement in fuel use	25% Target reduction	Event Committee	Ongoing	ASAP
Stage set up and equipment	Better use of available resources	Some improvement is realistic	Event Committee	Ongoing	ASAP
Stage breakdown and equipment collection	Improve equipment re-use and better fuel use	More efficient collection to re-use is realistic	Event Committee	Ongoing	ASAP
Document issue	Increase use of electronic distribution.	15% Target reduction	Event Committee	Ongoing	ASAP
Social event accommodation and food	Encourage travel and room share	Can be encouraged but small target improvement	Event Committee	Ongoing	ASAP

\* For further information, see Appendix A to this document

## Chapter 9 – Action Already Undertaken Exercise

Looking at the Goal and Objective Plan, here is our summary of examples of action which is underway or which has already been concluded, in support of our application to achieve “Sustainable Club” status.

### Environment & Sustainability Programme – Action already undertaken

-  Completing the exercises in the sustainability workbook has ensured that the De Lacy Motor Club executive team & the individual event organising teams examine and discuss the environmental impact of events and how best to minimise their impact in line with a documented policy and action plan. Leading to new sustainable processes and practices.
-  Raised awareness of environmental impacts raised by Motorsport generally improving innovation in overall event management. E.G. Forward-facing communications promoting and embedding the policy in all planning processes
-  We have reduced the number of face-to-face meetings by utilising online platforms. This has reduced travel, transport and accommodation usage in this area by over 50%.
-  Re-design of event documents has enabled re-use of some printed items such as safety manuals and incident procedures, and to increase online publishing instead of hard copy printing. This has enabled more environmentally efficient distribution of information to both event officials and competitors.
-  Partnerships have been developed with other clubs, in and out of the motorsport community, to enable the sharing of available signs, arrows, and other equipment to encourage further re-use.
-  Enforce use of non-aggressive tyre patterns when used on private land



## Chapter 10 – COMMUNICATION PLAN















Environment & Sustainability Programme – Communication Plan				
Communication	Audience	Method	Frequency	Owner
Event Announcement	Motorsport community and general public	<ul style="list-style-type: none"> <li>Press release</li> <li>Social media</li> <li>Event documents</li> <li>Club Official Website</li> </ul>	As available	Committee Sub Committees
Event regulations	Motorsport community and general public	<ul style="list-style-type: none"> <li>Press releases</li> <li>Social media</li> <li>Event documents</li> </ul>	As available	Committee
Offsetting investments	Motorsport community and general public	<ul style="list-style-type: none"> <li>Press release</li> <li>Social media</li> <li>Club Official Website</li> </ul>	As available	Committee
Charitable environmental contributions	Motorsport community and general public	<ul style="list-style-type: none"> <li>Press release</li> <li>Social media</li> <li>Club Official Website</li> </ul>	As available	Committee
Regional economic benefits	Motorsport community and general public	<ul style="list-style-type: none"> <li>Press release</li> <li>Social media</li> <li>Club Official Website</li> </ul>	As available	Committee
Club activities and environmental policies	Motorsport community and general public	<ul style="list-style-type: none"> <li>Website</li> <li>Social media channels</li> </ul>	Continuous	Committee



## Chapter 11 -MONITOR & MEASURE

Not only is it important to set goals and have an action plan to work towards, but without the use of active monitoring, this in itself is of little or no use. Therefore it is important that we as a club set out a system to monitor and measure the performance towards reaching our goals, followed by a period of evaluation and review. This will help us to decide if our programme is working and if not identify potential causes and then to rectify those issues. We will do this by following the following six principles;

1. What needs to be monitored and measured e.g., waste?
2. What methods are to be used for the measurement e.g., quantity or using bills?
3. When the measurements will take place e.g., monthly, annually?
4. When will the results be analysed e.g., quarterly?
5. Who will make the evaluation of the results, e.g., the environmental team?
6. How will the results be communicated, e.g., by meeting / email?

Environment & Sustainability Programme - Monitoring and Measurement Template					
Environmental Aspect/Impact	Objective	Monitoring/ Measurement	Unit	Frequency	Owner
Carbon emissions	Offset	 Invoices  Receipts  Accounts	Fuel litres	Annual	Exec Committee
Tyre Usage	Reduce	 Quantity	Individual covers	Annual	Exec Committee
Equipment Printing requirements	Reduce	 Invoices  Receipts  Accounts	Document Quantities	Annual	Exec Committee
Documentation Distribution	Move to electronic where possible	 Quantity	Document quantities	Annual	Exec Committee
Single use plastics  Tape - Stage  Adhesive Numbers  Decals	Reduction and Reuse where appropriate	 Invoices  Receipts  Accounts	Individual Amounts	Annual	Exec Committee

We will report to the management committee and our members as normal part of committee meetings. Additionally we will publish an annual sustainability summary to our members at the Annual General Meeting and thereafter on our website, providing transparency as to our sustainability credentials. Thus allowing progress to be measured, and enabling our community to hold us accountable.



## Chapter 12 - CONTINUOUS IMPROVEMENT



De Lacy Motor Club Ltd follows a Plan, Do, Check, Act cycle<sup>2</sup> to drive improvement. After each event we hold a full event debrief which will include our sustainability policy and ongoing action plans. Any identified actions are recorded then assigned to a group or individual to ensure any actions are completed. These are then carried forward into the next year's plan.

In addition to the processes outlined previously. It is important that the Club continues to monitor its continuing progress. The Club will do this in three phases;

; Preaudit activity. Activity at the location & Post audit

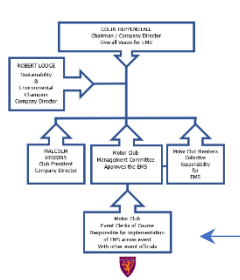
This allows the Club to identify areas for significant improvement(s), whether this is to reduce waste at an event/location. If this is the case the plan will outline how this is to be achieved and how and when progress will be reviewed and monitored. The Club will use this method to achieve a cycle of continuous improvement.

Environment & Sustainability Programme Continuous Improvement Template					
Environmental Aspect/Impact	Opportunity identified for Improvement	How can the current arrangements be changed?	How can the change be implemented?	Who will Implement the change?	Date added to Action Plan
Carbon Emissions	Utilise carbon calculator to highlight existing carbon emissions	Publicise the findings of any such audit and promote use of sustainable alternative fuels	Forward facing publicity and positive promotion	Event committees under directive from the Executive	September 2025
Tyre Usage	Monitor Tyres used then assess Damage caused	Ensure less aggressive tyre used by competitors in line with current legislation and NCR's	Use of Regulations	Event committees under directive from the Executive	September 2025
Equipment Printing requirements	Re-use of outdated & superseded signage	Overprinting rather than obtaining new	Identifying re-usable materials	Committee & equipment officers	August 2025
Documentation Distribution	Further re-design of standard documents	Reduction in number of pages altered.	Further editing	Event committees	August 2025
Single use plastics (Tape)	Re-use and recycle wherever appropriate	Post event audit of equipment disposes of unusable materials	Continuous assessment of stock	Club Equipment Officers	August 2025

<sup>2</sup> For further information, see Appendix A to this document.

# Appendix "A" EXPLANATORY NOTES

## Chapter 1 – ORGANISATIONAL STRUCTURE








This diagram shows the Club management structure. The Event Officials will include all roles across an event. The responsibilities of each will be highlighted in the specific event sustainability plan.

## Chapter 8 - GOAL, OBJECTIVES & ACTION PLAN

Any Action plans within our sustainability strategy will encompass the principles of

**S.M.A.R.T :-** This is;




-  **Specific** These will be well defined, clear and unambiguous
-  **Measurable** With specific criteria that measures our progress towards achieving the set goal(s).
-  **Achievable** They must be attainable and not impossible to achieve
-  **Realistic** Additionally, they will be within reach of, and realistic and pertinent to the Club
-  **Timely** Timely: With a clearly defined timeline, including a starting date and a target date

## Chapter 12 - CONTINUOUS IMPROVEMENT

The previous chapters identified the stages in the Motorsport UK Environment and Sustainability Programme as it is being rolled out to member clubs and events. All these processes, and the 'Plan Do Check Act' approach, lead to the opportunity for continuous improvement, as generally, all of the environmental issues cannot be resolved immediately.

An important part of continuous improvement is checking by auditing, either internally or by external auditors to measure how the organisation is performing against the standard.

This is normally in three phases:

-  Preaudit activity- pertaining to collection of information.
-  Activity at the location pertaining to evaluation of information collected.
-  Post audit activity pertaining to drawing conclusion and identifying areas of improvement if any.

And, a simple cycle of continuous improvement is a loop of four stages as in the example below:

1. Identify the opportunity for improvement, e.g. increase waste recycling by 5%?
2. Plan how the current arrangements can be improved, e.g. by greater segregation of waste?
3. Implement the changes e.g. by providing more bins for waste segregation?
4. Review how the change is working, e.g. by monitoring the waste segregation streams on a regular basis?



# BE THE CHANGE

HERE'S HOW YOU CAN HELP TO MAKE OUR SPORT MORE SUSTAINABLE

## SPILLAGES



CARRY DRIP TRAYS,  
MATTING AND  
SPILL KITS

## TRAVEL



POOL EVENT TRAVEL  
AND CONSIDER LOCAL  
SUSTAINABLE HOTELS

## RECYCLE



USE RECYCLING FACILITIES  
AT VENUES AND NEAR  
HOME IF POSSIBLE

## EDUCATION



REVIEW MOTORSPORT  
UK POLICY AND  
TRAINING

To find out more about sustainability in motorsport scan the QR code  
<https://www.motorsportuk.org/about-us/environmental-sustainability/>

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