



## **De Lacy Social Club**

### **CLUB RULES**

***All previous rules are rescinded***

#### **NAME AND OBJECTS**

1. That this Club shall be called: '**The De Lacy Social Club**'.
2. The objects of this Club shall be:
  - a) The association is a Social Club of persons not connected with or not having an interest in motor sport generally.
  - b) The promotion of other activities within the locality of the Club or for use as a social club solely.
  - c) The maintenance of a Clubhouse in Brotherton for use of the members and their guests.

#### **MEMBERSHIP**

3. The Club shall consist of not more than 250 members including full, life, associate, social, junior and honorary members.
4. Any person over the age of 14 years who declares themselves to have an interest in the objects of the Club shall be eligible for full membership.
5. Every applicant for admission as a member shall be proposed by one member and seconded by another. The candidate shall be proposed by the completion of the appropriate 'membership application form' in full along with the signature of both proposer and seconder. No new member may propose or second a nominee for membership during the first 12 months following their election.
6. The duly completed application form may be displayed in the principle room of the Clubhouse in a part frequented by members, for a period of not less than seven days prior to the day on which their name is submitted for election. The application will then be presented to the committee at their next meeting.
7. If a proposer or seconder or both, shall, before the candidate comes up for election, have ceased to be a member, another proposer or seconder or both, as the case may be, may be substituted on the application form.
8. In relation to all applications, any omission from, or inaccuracy in the particulars relating to, or the description of any candidate shall render their election null and void at the discretion of the Committee.
9. The election of candidates shall be by the Committee and no person shall be admitted to membership until so elected.  
The Committee at every meeting thereof appointed for the election of members shall consider the applications of all candidates and shall elect or reject them in order of priority according to the dates of their applications for membership until a sufficient number have filled the

- vacancies in the membership of the Club. A candidate who receives a majority of the votes of the Committee present and voting shall be declared elected.
10. Immediately upon election of a member, notice thereof shall be given to them and they shall be furnished with a copy of the Club Rules and a request to remit to the Treasurer or Membership Secretary of the Club within 14 days from the request, the amount of their first subscription. Upon payment of the first subscription, they shall be issued with a Membership Card and become a member of the Social Club and be entitled to all the privileges and benefits of membership and bound by these rules.
  11. If such first subscriptions be not paid within 14 days from the date of such a request as aforesaid, the election of such a member shall be void unless they can satisfy the Committee that the delay in payment was due to sufficient cause.
  12. Subscriptions shall be fixed by Committee and submitted as a recommendation for approval at the Annual General Meeting each year.
  13. All membership renewal subscriptions (i.e.: NOT the first subscription of a new member) shall be payable on the first day of January each year, accompanied by a renewal form.
  14. All subscriptions shall be paid to the Membership Secretary or Treasurer for the time being of the Club or otherwise as the Committee may from time direct.
  15. If any member shall fail to pay their annual subscription on or before the first of March next after it has become due, notice shall be sent to him calling their attention thereto and if the amount is not paid within 14 days from the posting of such notice, they shall cease to be a member of the Club and their name shall be erased from the books. If at any time they shall give to the Committee a satisfactory explanation they may at the discretion of the Committee and upon payment of arrears be readmitted to membership of the Club. Full members may introduce their partners or children (under 17 years old) as Associate or Junior Members at a reduced fee to be fixed from time to time by the Committee, any such Associate or Junior Member will have no voting rights at General Meetings.
  16. A member who became a Life Member of the Club over 15 years previously but who no longer participates in Club activities may, at the discretion of the Committee, be sent a final notice of the withdrawal of the individual's Life Membership. If a valid reason for this not being withdrawn is not received by the Committee within 28 days of the posting of the final notice, then the individual Life Member shall be removed from the books.
  17. A suitable person may be invited each year by the committee to be President of the Club.
  18. The President and Committee may invite deserving persons to be Honorary Annual or Honorary Life Members of the Club.

## **MANAGEMENT OF THE CLUB**

### **a) Trustees**

19. There shall be up to four Trustees of the Club who shall be ex-officio or present members of the Committee, and the property of the Club (other than cash which shall be under the control of the Treasurer) shall be vested in them to be dealt with as the Committee shall from time to time direct by resolution (of which an entry in the minutes shall be conclusive evidence). The Trustees shall be indemnified against risk and expense out of the Club property and any other assets.
20. The Trustees shall be appointed by the Committee and shall hold office until death, resignation or until removed by resolution of the Committee who may for any reason which may seem sufficient to a

majority of them present and voting at any meeting remove any Trustee or Trustees from the office of Trustee. Any casual vacancy so created in the office of Trustee may be filled up by resolution of the Committee.

21. A full inventory of Club property shall be maintained by the Club Secretary.

#### **b) Committee**

22. The management of the Club will be vested in a Committee consisting of a maximum of 20 persons all of whom will be elected by the members at the Annual General Meeting.
23. The persons so elected will then appoint amongst themselves a Chairman, Honorary Treasurer, a Clubhouse Manager and any other officials they from time to time see a requirement for.
24. All members of the Committee will hold office for two years. Retiring members may offer themselves for re-election.
25. Nominations for Committee members shall be in writing, signed by a Proposer and Secunder and shall be deposited with the Honorary Secretary not less than 21 days before the Annual General Meeting at which elections are to be held.
26. The Committee shall form Sub-Committees from time to time to deal with particular occurrences or events within the scope of the Club deemed to require such a Sub-Committee. The Chairman of each Sub-Committee must be a member of the full Committee.
27. **The Honorary Secretary** shall keep a minute of all meetings of the Committee. He will be the official correspondent of the Club and a record of all Club business and all matters affecting the Club.
  
28. **The Honorary Treasurer** shall handle all monies of the Club and give official receipts on request. He shall ensure that a balance sheet for the previous financial year is available for the Annual General Meeting. He shall be the chairman of any finance sub-committee during his period of office and shall have the general management of the financial matters of the Club.
  
29. **The Honorary Chairman** shall take the chair at all meetings of the Committee or nominate another member of the Committee to deputise in his absence. He shall be the official representative of the Club.
  
30. **The Membership Secretary** will keep a record of all members and record subscriptions and donations paid. He shall issue membership cards and Club Rules.
  
31. **The Clubhouse Manager** shall be responsible for the upkeep and maintenance of the fabric of the Clubhouse. He shall be responsible for maintaining bar stocks and posting the current cost for these. He shall be responsible for ordering heating oil and obtaining coal as required.
  
32. **The Committee** shall at their discretion, have powers from time to time to invest any monies in their charge in any security for the time being authorised in law for the investment of trust funds without in any way incurring any personal liability in respect thereof. The Committee shall have the power to borrow money and may mortgage and charge the property and assets of the Club or any part thereof to secure any debt, obligation or liability of the Club.
33. The Club financial year shall be the end of May each year.

## MEETINGS

34. The Annual General Meeting shall be held on the third Wednesday in January. Only Full or Life Members may vote at any Annual General Meeting.
35. General Meetings shall be called as business may require by the Honorary Secretary or the written application of any two members of the Committee or a written application signed by one fifth of the total number of members of the Club eligible to vote at an Annual General Meeting or twenty such members, whichever is the lesser figure, stating the special object thereof.
36. Meetings of the Committee shall be called as business may require by the Honorary Secretary or on the application of two Committee Members. The Honorary Secretary shall give three clear days notice of such Meetings to every member of the Committee with a brief statement of business.
37. The quorum at a General Meeting shall be four members of the Committee and one eighth of the membership of the Club.
38. The quorum at a Meeting of the Committee shall be the Hon Secretary or Hon Chairman and two other members of the Committee.
39. The Clubhouse shall be open to Members at the discretion of the Committee and these hours will be posted on the Club Notice Board as appropriate.
40. The Committee may, at their discretion, let the Clubhouse to Members for private functions. They may also let the Clubhouse to non-Members for private functions at the discretion of the committee.
41. From time to time, at the discretion of the Committee, the use of the Clubhouse on a regular basis may be made available to any deserving local group or association. Such groups or associations shall have members invited onto the Clubhouse Sub-Committee by the Chairman of that Committee. Members of these groups will be allowed to become temporary members of the club on payment of a fee set annually by the Club Committee.
42. The permitted hours for the supply of alcohol shall be such as may, from time to time, be determined by the Committee in accordance with the provisions of current legislation. The Clubhouse Manager shall ensure that the Clubs' current permitted hours are displayed in a prominent position within the Clubhouse.
43. A Member shall have the privilege of introducing ladies and gentlemen (who are bona-fida friends of the member) to the Club premises under such regulations as shall from time to time be made by the Committee. The names and addresses of all guests together with the name of the Member introducing them be entered in the register kept for that purpose by the Honorary Clubhouse Manager on the premises.
44. The Committee of the Club reserves the right to refuse admission to the Club premises to any visitor without giving any reason for such refusal. No visitor may order or pay for any alcohol. Should they do or attempt to do so they shall be at once ejected from the Club premises. Visitors must leave the Club premises at the same time as their host. No member shall introduce as a guest any person who has been expelled from membership under rule 49.
45. The person holding the club keys and steward at the time shall be responsible for the implementation of these rules.
  
46. The Committee shall also have the power to let the Clubhouse to:
  - a) The De Lacy Motor Club Limited for use by the members of De Lacy Motor Club Limited in connection with the promotion and management by the De Lacy Motor Club Limited of competitive and other events for its members.

- b) Any other recognised Motor Club for its use in the promotion of Motor Sport/Motoring.

On the actual days on which these events take place participants shall be regarded as Temporary Members of De Lacy Social Club and be entitled to all the privileges of the Social Club and use of the Clubhouse other than the privilege of voting and introducing visitors and guests. Such Temporary members shall be bound by these rules.

- 47. The charges to be made for refreshments and the like shall be fixed by the Committee. Every member shall, before leaving the Club premises, pay any such charges incurred by him whether on his own account or for a visitor or guest.
- 48. The Committee shall have power from time to time to publish by-laws to regulate the use of the Club premises.

#### **DISCIPLINE OF MEMBERS**

- 49. The Committee shall have power to expel or suspend from membership or take such other measures as they deem necessary, against any member who shall offend against the rules of the Club, or whose conduct shall, in the opinion of the Committee, render him unfit for membership. Providing that before any such action is taken, the Honorary Secretary shall give him seven days notice to attend a meeting of the Committee, which notice shall contain particulars of the complaint made against them. No member shall be expelled, suspended from membership, or otherwise dealt with without first having an opportunity of appearing before the Committee and answering the complaints made against them, nor unless two thirds of the Committee then present vote in favor of the measure to be taken.
- 50. The De Lacy Motor Club Facebook page and the De Lacy Motor Club Group Facebook page are the principle public faces of our club. Any member, who in the opinion of a majority of the committee is posting information (or mis-information) likely to damage, or seen to be damaging the clubs reputational or financial standing may at the committee's sole discretion be asked to desist from so doing, be blocked from access to the club's Facebook presence or in more serious cases be expelled from the club in accordance with rule 47 above.

#### **ALTERATION OR AMENDMENT OF RULES**

- 51. The Club Rules shall only be altered or amended at the Annual General Meeting or at an Extraordinary General Meeting called expressly for the purpose of altering or amending the Rules when two thirds of those present and eligible to vote shall be in favor of the alteration or amendment.
- 52. Notice of any proposed alteration or amendment to the Rules, together with the names of the proposer and seconder shall be given in writing to the Honorary Secretary at least two weeks before the Annual General Meeting, or at any other time, when the Honorary Secretary shall on or of receipt of such notice, give two weeks' notice of such Extraordinary General Meeting to all members of the Club with a statement of the proposed alteration or amendment to the club rules.

November 2015

**REVISED & REPRINTED – January 2025 (v3)**

# DE LACY MOTOR CLUB: PRIVACY NOTICE



## General Data Protection Regulation (GDPR)

**De Lacy Motor & Social Club** will only use any information we hold about you in the way we describe in this notice. We respect your privacy at all times. When using any of your information we hold we aim to be open and follow instructions given under UK Data Protection Laws.

Your information will be used for; membership and events/activities.

For the purpose of The General Data Protection Act Regulations and Data Protection Act 2018, **De Lacy Motor Club** act as the data controller.

The registered Motor Club Address is: De Lacy Motor Club, Rallyhouse, Great North Road, Brotherton, Knottingley, North Yorkshire. WF11 9ES. The Club contact is the Secretary:

~~Mr Stephen Cowley, Secretary De Lacy MC, 8 St Pauls Close, Tankersley, Barnsley. S75 3FL and contact details are: [stevecowleyrally@gmail.com](mailto:stevecowleyrally@gmail.com)~~

## Collecting your information

The information we collect about you comes from your membership and/or annual renewal forms. Your information may include your contact details (*name, address, telephone number, email address*), and any other information (*vehicle details, Motorsport UK registered number, Club membership number*). If you have to give us any information about another person, such as a child, parent or guardian or an emergency contact, please let them know that you have given us their details.

Should you be under 18, we will ask your parent/guardian for information.

## Using your information

Any information you give us we use when you first apply to become a member or renew your membership of **De Lacy Motor & Social Club** we use to administer the running of the club.

From your information we will send you newsletters, or news of events or any marketing details we may consider to be useful to you by email or if you do not have email, then by second class post.

We will not sell your information to any other individual or organisation.

## Sharing your information

We may share your information with Motorsport UK as required by its general regulations for governing motorsport, with any other registered club or medical personnel if we are required doing so legally.

## Security of your information

Any information you give is kept secure as we have taken all reasonable steps to protect your information. Membership details can be supplied to other officials of the Club to enable them to fulfill their role within the Club (*Competition Secretary, Chief Marshal, Treasurer, and Newsletter Editor*).

## Your rights

You are entitled to a copy of the information we hold about you, and ask us to change any errors.

You may ask us to stop using your information; if you do we will not be able to continue our contract with you.

### **Safeguarding Policy**

**De Lacy Motor Club** shall follow principals of Safeguarding as set out by Motorsport UK, details of which can be found on the Motorsport UK website, direct link here: <https://www.motorsportuk.org/wp-content/uploads/2020/08/2021-03-17-Motorsport-UK-Safeguarding-Children-Policy.pdf>

### **Social Media Policy**

**De Lacy Motor Club** shall follow the principals of Social Media as set out by Motorsport UK, details of which can be found on the Motorsport UK website, direct link here: <https://www.motorsportuk.org/wp-content/uploads/2019/08/Motorsport-UK-Social-Media-Policy-and-Guidance.pdf>

**This Privacy Notice is issued on 1<sup>st</sup> January 2022. We will communicate any changes to you.**

## **De Lacy Motor Club**

**REVISED & REPRINTED January 2025**

### **Revisions from previous rules issued January 2022**

- Rule 25 (2022) 14 days changed to 21 days**
- Rule 34a (2022) – renumbered 35**
- Rule 34b (2022) – renumbered 36**
- Rule 35 to Rule 47 (2022) – renumbered 37 to 49**
- Rule 48 & 49 (2022) – renumbered 51 & 52**
- Rule 44 (2025)– cross reference changed to Rule 49**
- Rule 46 (2025) – removal of references to R.A.C.M.S.A/Motorsport UK**
- Rule 50 (2025) – New rule added.**
- GDPR Notes – Removal of secretary details.**